

Enrolment Procedure

CONCESSIONS

To be eligible for a **10% discount on any of our Autumn courses** you must have been enrolled on any course in the last two terms (six months). For an extra **5% discount** you must book at least **two weeks** prior to the start of the course. A **10% discount** also applies for all courses to full-time students, senior citizens (+65) and those in receipt of the Jobseekers Allowance, subject to presentation of valid documentation at the time of enrolment. All three of the above discounts can be applied for at the same time. Cheques should be made payable to the **Instituto Cervantes**.

Enrolment is automatic once payment and the application form have been received. Students will be notified in advance if a course has been cancelled. We regret that we cannot accept payment of fees by instalments. Fees are exclusive of books.

CANCELLATIONS AND REFUNDS

Students should consider their personal commitments and circumstances before enrolment as we regret that no fees are refundable under any circumstances once the course has started. No partial refund can be granted for classes not attended and no postponement can be allowed.

Cancellations must be made in writing enclosing the receipt, at least one day before the beginning of the course and are subject to a 10% charge of the total course fee.

The **Instituto Cervantes** reserves the right to cancel a course in cases of insufficient student numbers or unforeseen circumstances, in which case a full refund will be made.

The **Instituto Cervantes** reserves the right to change teachers during a course. Occasionally trainee teachers may participate in the classes.

The **Instituto Cervantes** reserves the right to change, in exceptional cases and by giving notice in advance, the timetable of some class sessions.

In exceptional cases, where courses run with fewer students than the required 5, class hours could be reduced and students will be offered the chance to finish the course in a different timetable.

IF YOU HAVE NO KNOWLEDGE OF SPANISH

Choose any of our 'Inicial 1' or 'Inicial 1&2' courses.

IF YOU HAVE STUDIED SPANISH BEFORE

You will have to take a **placement test**. We recommend you visit the **Instituto Cervantes** to do this in person. However, if this is not convenient, a telephone test can be arranged.

- Tests can be taken on the following days and times:
13th September - 2nd October, from 13.30 to 17.00 (Monday-Friday) and from 11.00 to 15.00 (Saturday).
- During other periods placement tests take place on Fridays
Fridays from 13.30 to 17.00

Please make an appointment for your 15 minute test. To make an appointment, please call **020 7235 0353**. Please download the written test from our website and complete it before your appointment.

IF YOU ARE CONTINUING YOUR STUDIES WITH US

To enrol for the next course level (i.e. Intermediate, Advanced...) you must have gained the certificate for the level you have just completed.

THERE WILL BE NO CLASSES ON THE FOLLOWING DATES

Friday 19th and Saturday 20th November, all classes between 10.00 and 17.00, due to DELE examinations.

ENROLMENT AND PROCEDURES

Once your level has been established, or if you are a beginner, you can enrol either in person at our office or by filling-in the enrolment form and sending it to us with the appropriate payment to: **Instituto Cervantes, 102 Eaton Square, London SW1W 9AN** and mark the envelope: **'ENROLMENTS'** You can also enrol by phone and pay by credit card.

The enrolment office is open at the following times:

- Monday to Friday: 09.30 to 19.30**
- Saturday: 09.30 to 17.00**

All courses require a minimum of **5** students, with a maximum of **17**, in order to run.

- In exceptional cases where courses run with fewer students than the required **5**, class hours could be reduced and students will be offered the chance to finish the course in a different timetable.

Courses in Collaboration with other Educational Organisations



Curso de Formación de Profesores en Colaboración con Goldsmiths, Universidad de Londres. Certificate in Language Teaching to Adults. Module 1 (Spanish - 44 hours)				
Aimed at people with no language teaching experience or those who have had no specific training in this field	Mon to Friday	10.00-14.30	06 - 17 Sept	£370
	Saturday	10.00-14.30	09 Oct - 18 Dec	£390



Latin American Studies (in English 22 hours)				
Colonialism, Slavery and Independence in Latin America	Monday	18.30 -20.30	04 Oct - 13 Dec	£225 £300*

*Concessionary rates are available



Hoppy Language Learning

Spanish for Children (10 hours)				
Spanish Lessons for Primary-aged pupils.	Saturday (7-11 years. Level 2)	10.00-11.00	02 Oct - 11 Dec	£150
	Saturday (7-11 years. Level 1)	11.15-12.15		
NEW! Spanish Lessons for Spanish Speaking Children	Wednesdays (7-11 years)	16.15-17.15	06 Oct - 15 Dec	£150

Check our Special Courses flyers for more information on any of these courses



**Instituto
Cervantes
Londres**

102 Eaton Square, London SW1W 9AN
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E-mail: cenlon@cervantes.es
Web: http://www.londres.cervantes.es



2010 Autumn Term Courses

Regular Afternoon and Evening Courses. September - December 2010

AFTERNOON & EVENING COURSES

INICIAL 1 & INICIAL 2 (A1 BREAKTHROUGH LEVEL)				
Level	Day	Timetable	Dates	Price
Inicial 1 Once a week. 30h	Monday	16.30-19.00	27 Sep - 13 Dec	£232
	Friday	16.30-19.00	01 Oct - 17 Dec	£232
	Monday	18.00-20.30	27 Sep - 13 Dec	£270
	Wednesday	18.00-20.30	29 Sep - 15 Dec	£270
	Friday	18.00-20.30	01 Oct - 17 Dec	£232
	Tuesday	19.00-21.30	28 Sep - 14 Dec	£270
Inicial 2 Once a week. 30h	Thursday	19.00-21.30	30 Sep - 16 Dec	£270
	Wednesday	16.30-19.00	29 Sep - 15 Dec	£232
	Thursday	18.00-20.30	30 Sep - 16 Dec	£270
	Friday	18.00-20.30	01 Oct - 17 Dec	£232
	Tuesday	19.00-21.30	28 Sep - 14 Dec	£270
	Wednesday	19.00-21.30	29 Sep - 15 Dec	£270
Inicial 1&2 Twice a week. 60h	Tues - Thurs	16.30-19.00	28 Sep - 16 Dec	£430
	Tues - Thurs	19.00-21.30	28 Sep - 16 Dec	£455
ELEMENTAL 1, 2 & 3 (A2 WAYSTAGE LEVEL)				
Elemental 1 Once a week. 30h	Monday	16.30-19.00	27 Sep - 13 Dec	£232
	Wednesday	16.30-19.00	29 Sep - 15 Dec	£232
	Monday	18.00-20.30	27 Sep - 13 Dec	£270
	Wednesday	18.00-20.30	29 Sep - 15 Dec	£270
	Friday	18.00-20.30	01 Oct - 17 Dec	£232
	Tuesday	19.00-21.30	28 Sep - 14 Dec	£270
Elemental 2 Once a week. 30h	Monday	16.30-19.00	27 Sep - 13 Dec	£232
	Friday	18.00-20.30	01 Oct - 17 Dec	£232
	Monday	19.00-21.30	27 Sep - 13 Dec	£270
	Thursday	19.00-21.30	30 Sep - 16 Dec	£270
Elemental 1&2 Twice a week. 60h	Tues - Thurs	19.00-21.30	28 Sep - 16 Dec	£455
	Wednesday	18.00-20.30	29 Sep - 15 Dec	£270
Elemental 3 Once a week. 30h	Friday	18.00-20.30	01 Oct - 17 Dec	£232
	Tuesday	19.00-21.30	28 Sep - 14 Dec	£270
	Thursday	19.00-21.30	30 Sep - 16 Dec	£270
	Thursday	19.00-21.30	30 Sep - 16 Dec	£270
INTERMEDIO 1, 2, 3 & 4 (B1 THRESHOLD LEVEL)				
Intermedio 1 Once a week. 30h	Tuesday	16.30-19.00	28 Sep - 14 Dec	£232
	Monday	18.00-20.30	27 Sep - 13 Dec	£270
	Thursday	18.00-20.30	30 Sep - 16 Dec	£270
	Monday	19.00-21.30	27 Sep - 13 Dec	£270
	Wednesday	19.00-21.30	29 Sep - 15 Dec	£270
Intermedio 2 Once a week. 30h	Tuesday	16.30-19.00	28 Sep - 14 Dec	£232
	Monday	18.00-20.30	27 Sep - 13 Dec	£270
	Wednesday	18.00-20.30	29 Sep - 15 Dec	£270
	Friday	18.00-20.30	01 Oct - 17 Dec	£232
	Tuesday	19.00-21.30	28 Sep - 14 Dec	£270
Intermedio 1&2 Twice a week. 60h	Thursday	19.00-21.30	30 Sep - 16 Dec	£270
	Tues - Thurs	16.30-19.00	28 Sep - 16 Dec	£430
	Monday	18.00-20.30	27 Sep - 13 Dec	£270
	Friday	18.00-20.30	01 Oct - 17 Dec	£232
	Thursday	18.00-20.30	30 Sep - 16 Dec	£270
Intermedio 3 Once a week. 30h	Monday	18.00-20.30	27 Sep - 13 Dec	£270
	Friday	18.00-20.30	01 Oct - 17 Dec	£232
Intermedio 4 Once a week. 30h	Monday	18.00-20.30	27 Sep - 13 Dec	£270
	Thursday	18.00-20.30	30 Sep - 16 Dec	£270

AFTERNOON & EVENING COURSES continued

AVANZADO 1, 2, 3 & 4 (B2 VANTAGE LEVEL)				
Level	Day	Timetable	Dates	Price
Avanzado 1 Once a week. 30h	Tuesday	18.00-20.30	28 Sep - 14 Dec	£270
	Friday	18.00-20.30	01 Oct - 17 Dec	£232
	Tuesday	19.00-21.30	28 Sep - 14 Dec	£270
Avanzado 2 Once a week. 30h	Wednesday	16:30-19:00	29 Sep - 15 Dec	£232
	Monday	19.00-21.30	27 Sep - 13 Dec	£270
	Tuesday	19.00-21.30	28 Sep - 14 Dec	£270
Avanzado 3 Once a week. 30h	Friday	18.00-20.30	01 Oct - 17 Dec	£232
	Wednesday	19.00-21.30	29 Sep - 15 Dec	£270
Avanzado 4 Once a week. 30h	Wednesday	18.00-20.30	29 Sep - 15 Dec	£270
	Monday	19.00-21.30	27 Sep - 13 Dec	£270
	Tuesday	19.00-21.30	28 Sep - 14 Dec	£270
SUPERIOR 1, 2, & 3 (C1 PROFICIENCY LEVEL)				
Superior 1 Once a week. 30h	Friday	18.00-20.30	01 Oct - 17 Dec	£232
	Superior 2 Once a week. 30h	Tuesday	18.00-20.30	28 Sep - 14 Dec
Friday		18.00-20.30	01 Oct - 17 Dec	£232
Wednesday		19.00-21.30	29 Sep - 15 Dec	£270
Superior 3 Once a week. 30h	Wednesday	19.00-21.30	29 Sep - 15 Dec	£270
Superior 5 Once a week. 30h	Thursday	19.00-21.30	30 Sep - 16 Dec	£270

CATALAN COURSES

Inicial 1 Once a week. 30h	Thursday	19.00-21.30	30 Sep - 16 Dec	£270
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Regular Morning and Afternoon Courses. September - December 2010

MORNING, AFTERNOON & WEEKEND COURSES

INICIAL 1 & INICIAL 2 (A1 BREAKTHROUGH LEVEL)				
Level	Day	Timetable	Dates	Price
Inicial 1 Once a week. 30h	Wednesday	10.30-13.30	06 Oct - 08 Dec	£270
	Friday	10.30-13.30	08 Oct - 17 Dec	£232
	Saturday	10.00-13.00	09 Oct - 18 Dec	£270
	Wednesday	14.00-17.00	06 Oct - 08 Dec	£232
	Saturday	14.00-17.00	09 Oct - 18 Dec	£232
Inicial 2 Once a week. 30h	Saturday	10.00-13.00	09 Oct - 18 Dec	£270
	Wednesday	14:00-17:00	06 Oct - 08 Dec	£232
	Saturday	14.00-17.00	09 Oct - 18 Dec	£232
Inicial 1&2 Twice a week. 60h	Mon - Wed	10.30-13.30	04 Oct - 08 Dec	£455
	Tues - Thurs	14.00-17.00	05 Oct - 09 Dec	£430
ELEMENTAL 1 & 2 (A2 WAYSTAGE LEVEL)				
Elemental 1 Once a week. 30h	Friday	10.30-13.30	08 Oct - 17 Dec	£232
	Saturday	10.00-13.00	09 Oct - 18 Dec	£270
	Saturday	14.00-17.00	09 Oct - 18 Dec	£232
Elemental 2 Once a week. 30h	Friday	10.30-13.30	08 Oct - 17 Dec	£232
	Saturday	10.00-13.00	09 Oct - 18 Dec	£270
	Saturday	14.00-17.00	09 Oct - 18 Dec	£232
Elemental 3 Once a week. 30h	Saturday	10.00-13.00	09 Oct - 18 Dec	£270
	Tuesday	14.00-17.00	05 Oct - 07 Dec	£232
Elemental 1&2 Twice a week. 60h	Tues - Thurs	10.30-13.30	05 Oct - 09 Dec	£455
INTERMEDIO 1, 2, 3 & 4 (B1 THRESHOLD LEVEL)				
Intermedio 1 Once a week. 30h	Wednesday	10.30-13.30	06 Oct - 08 Dec	£270
	Friday	10.30-13.30	08 Oct - 17 Dec	£232

MORNING, AFTERNOON & WEEKEND COURSES continued

INTERMEDIO 1, 2, 3 & 4 (B1 THRESHOLD LEVEL)				
Level	Day	Timetable	Dates	Price
Intermedio 2 Once a week. 30h	Wednesday	10.30-13.30	06 Oct - 08 Dec	£270
	Saturday	14.00-17.00	09 Oct - 18 Dec	£232
Intermedio 1&2 Twice a week. 60h	Mon - Weds	10.30-13.30	04 Oct - 08 Dec	£455
Intermedio 3 Once a week. 30h	Saturday	14.30-17.30	09 Oct - 18 Dec	£232
Intermedio 4 Once a week. 30h	Saturday	14.00-17.00	09 Oct - 18 Dec	£232
AVANZADO 1, 2, 3 & 4 (B2 VANTAGE LEVEL)				
Avanzado 1 Once a week. 30h	Friday	10.30-13.30	08 Oct - 17 Dec	£232
	Saturday	14.00-17.00	09 Oct - 18 Dec	£232
Avanzado 2 Once a week. 30h	Friday	10.30-13.30	08 Oct - 17 Dec	£232
	Saturday	14.00-17.00	09 Oct - 18 Dec	£232
Avanzado 3 Once a week. 30h	Friday	10.30-13.30	08 Oct - 17 Dec	£232
	Saturday	14.00-17.00	09 Oct - 18 Dec	£232
Avanzado 4 Once a week. 30h	Wednesday	14.00-17.00	06 Oct - 08 Dec	£232
SUPERIOR 1, 2, 3, 4 & 5 (C1 PROFICIENCY LEVEL)				
Superior 1 Once a week. 30h	Saturday	14.00-17.00	09 Oct - 18 Dec	£232
	Superior 1&2 Twice a week. 60h	Mon - Weds	14.00-17.00	04 Oct - 08 Dec
Superior 3 Once a week. 30h		Saturday	14.00-17.00	09 Oct - 18 Dec
Superior 4 Once a week. 30h	Friday	10.30-13.30	08 Oct - 17 Dec	£232
	Saturday	10.00-13.00	09 Oct - 18 Dec	£270

At the end of these courses, you can continue learning in any of our regular Winter Term Courses.



Crash & Intensive Courses

For those who want to make the most of the Spanish experience. These courses cover the same programme as regular courses in a more comprehensive and faster way.

Crash 1 Week Courses 30 hours

BEGINNERS & INTERMEDIATE LEVELS

Level	Day	Timetable	Dates	Price
Inicial 1	Monday to Friday	10.00-13.00 and 14.00-17.00	06 - 10 Sept	£263
Inicial 2			04 - 08 Oct	£270
Elemental 1			01 - 05 Nov	£270
Elemental 2			06 - 10 Dec	£270

(We can schedule other levels on request)

Intensive 2 Week Courses 30 hours

BEGINNERS & INTERMEDIATE LEVELS

Level	Day	Timetable	Dates	Price
Inicial 1 5 days per week	Monday	10.30-13.30	20 Sept - 01 Oct	£270
Inicial 2 5 days per week			04 - 15 Oct	
Elemental 1 5 days per week	to Friday	or 14.00-17.00	18 - 29 Oct	£232
Elemental 2 5 days per week			01 - 12 Nov	
Intermedio 1 5 days per week			15 - 26 Nov	
			29 Nov - 10 Dec	

2010 Autumn Term Special Courses

Course	Day	Timetable	Dates	Price
Preparation for the DELE Exams (7 & 10 week Courses 20 hours)				
7 week Courses				
Preparation for DELE Inicial	Saturday	10.00-13.00	02 Oct - 13 Nov	£205
Preparation for DELE Intermedio	Saturday	10.00-13.00	02 Oct - 13 Nov	£205
Preparation for DELE Superior	Saturday	10.00-13.00	02 Oct - 13 Nov	£205
10 week Courses				
Preparation for DELE Inicial	Tuesday	17.00-19.00	14 Sept - 16 Nov	£205
Preparation for DELE Intermedio	Wednesday	17.00-19.00	15 Sept - 17 Nov	£205
Preparation for DELE Superior	Thursday	17.00-19.00	16 Sept - 18 Nov	£205
Preparation for AS, A2 GCSE Exams (15 hours)				
Preparation for AS Level	Mon to Fri	10.00-13.00	25 - 29 October	£155
Preparation for A2 Level	Mon to Fri	10.00-13.00	25 - 29 October	£155
Preparation for GCSE	Mon to Fri	14.00-17.00	25 - 29 October	£155
Conversation (10 week Course 20 hours)				
Intermediate Level	Tuesday	17.00-19.00	05 Oct - 07 Dec	£205
Advanced Level	Wednesday	17.00-19.00	06 Oct - 08 Dec	£205
Intermediate Level	Tuesday	11.00-13.00	05 Oct - 07 Dec	£205
Advanced Level	Thursday	19.00-21.00	07 Oct - 09 Dec	£205
Translation (10 week Course 20 hours)				
Translation (Advanced Level)	Monday	18.30-20.30	04 Oct - 06 Dec	£205
Business (10 week Course 20 hours)				
General Business Spanish (Advanced Level)	Saturday	10.00-12.00	09 Oct - 18 Dec	£205
Language Skills (12 week Course 30 hours)				
Perfeccionamiento (Nivel superior)	Wednesday	19.00-21.30	28 Sept - 15 Dec	£270
Revisión de contenidos del nivel avanzado	Friday	10.30 - 13.30	08 Oct - 17 Dec	£232

Improve your Spanish through Literature, Dance & Theatre

Course	Day	Timetable	Dates	Price
Improve your Spanish through Literature (10 week course 20 hours)				
Literatura y conversación en español (Advanced and Higher Levels)	Wednesday	11.00-13.00	06 Oct - 08 Dec	£205
	Thursday	18.30-20.30	07 Oct - 09 Dec	£205
	Saturday	11.00-13.00	09 Oct - 18 Dec	£205
Improve your Spanish through Dance (5 week course 10 hours)				
Flamenco and sevillanas. (All Levels)	Monday	18.30-20.30	13 Sept - 11 Oct	£105
	Monday	18.30-20.30	15 Nov - 13 Dec	£105
Improve your Spanish through Theatre (7 week course 20 hours)				
Drama Classes (Intermediate and above)	Wednesday	18.30-21.30	06 Oct - 17 Nov	£205

On-line Courses - AVE

Learn on-line with teaching materials specifically designed for distance learning				
Individual On-line Learning	Initial Elementary Intermediate Advanced Proficiency	16 Weeks Starting Anytime	£65	(If you are already attending a course at our Institute, the fee for this course is only £30. FREE for students in the Inicial 1 Courses)
	On-line interactive material	Preparation for DELE Inicial Preparation for DELE Intermedio	8 Weeks Starting Anytime	£40
On-line Learning with Tutor Support	Initial Elementary Lower Intermediate	20 Weeks Starting 27 Sept 2010	£130	(If you are already attending a course at our Institute, or if you have already enrolled for the exam, the fee for this course is only £20)